



**CHATTANOOGA-HAMILTON COUNTY
AIR POLLUTION CONTROL BUREAU**
6125 Preservation Drive, Suite 140
Chattanooga, TN 37416-3740 | 423.643.5970

Invoice #: _____ Permit #: _____

COURTESY NOTIFICATION

A Courtesy Notification is for non-residential renovations, alterations and/or the removal of non-friable asbestos containing material or friable asbestos containing material less than 160 square feet or 260 linear feet. A Courtesy Notification, along with a \$50 fee must be submitted to the Bureau prior to the beginning of the project. Once the Courtesy Notification is submitted, reviewed and the \$50 is paid, an approval email will be sent to the building inspection department. Please submit this form to Compliance Officer, John Schultz, at asbestos@chattanooga.gov. Call 423.643.5988 with any questions.

If a load-bearing structure member is being removed or if more than 160 square feet or 260 linear feet of friable asbestos containing material is being removed, then a Ten-Day Notification will need to be submitted along with an asbestos inspection report. <https://apcb.us/asbestos>

Date Submitted: _____ Project Contact: _____

Contact phone number: _____ Contact Email: _____

Describe the scope of the project: _____

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|---|-------|-----|-------|----|
| Will any load bearing members be removed: | _____ | Yes | _____ | No |
| Will any ceiling be removed: Describe: _____ | _____ | Yes | _____ | No |
| Will any flooring be removed: Describe: _____ | _____ | Yes | _____ | No |
| Will any outside siding be removed: Describe: _____ | _____ | Yes | _____ | No |
| Will any pipe wrapping/insulation be removed: | _____ | Yes | _____ | No |
| Has any testing for asbestos containing material been conducted: If so, attach results. | _____ | Yes | _____ | No |

Location of project: _____ City: _____ Zip: _____

Project Start Date: _____ Project End Date: _____

FOR BUREAU USE ONLY

| | | |
|------------|----------------|---------------|
| Date Rec'd | Date Inspected | Approval Date |
| Date Paid | Method | Receipt |